



Director of the Center for Education Policy

Focus.

Policies and reforms related to the state's system of public education, and related expenditures.

Responsibilities.

The Director shall:

- Write policy analyses on education-related issues and produce research reports;
- Oversee the work of the Center, including preparation of the operating budget;
- Develop and implement policy goals and related research strategies;
- Develop and coordinate an annual education policy research agenda and schedule;
- Direct Center staff and contract researchers in attaining the policy goals;
- Develop and coordinate external research projects with independent policy experts;
- Provide information to members of the legislature and their staff (testimony, informal meetings, and conference presentations); and make policy recommendations where appropriate;
- Respond to public requests for information about education policy and comments from readers;
- Prepare commentaries on education-related issues for newspaper placement and use on the Foundation's print and electronic publications;
- Develop and maintain relationships with organizations to secure data for, and peer reviews of, the Foundation's education research;
- Develop and maintain collaborative relationships with other state and national institutes, and policy experts;
- Participate in writing of grants and proposals;
- Produce quarterly and annual activity reports
- Represent the Foundation at meetings and conferences, and in interviews with media;
- Develop education-issue programs and organize speakers for policy events hosted by the Foundation;
- Serve as invited speaker for local and state organizations; and,
- Other duties as assigned by the President.

Qualifications.

A successful candidate will have:

- A masters' degree or Ph.D. in a policy-related field, or equivalent experience;
- Demonstrable knowledge of contemporary education issues and reforms;
- Demonstrable understanding of the state's system of education finance;
- Demonstrable support of free market principles;
- Knowledge of the Texas Legislature, legislative processes, state budget, state tax system, state revenues, state agencies and state school finance;
- Familiarity with Texas policy environment;
- Demonstrable ability to work effectively in a fast-paced, growing organization; and,
- Ability to articulately advocate Foundation principles to legislature, media and general public through frequent interviews, speaking engagements, and testimony.

Please send salary requirement, references, resume and a writing sample to:

Director of Operations
Texas Public Policy Foundation
900 Congress Ave., Ste. 400, Austin, Texas 78701
Or, fax to: (512) 472-2728