



## **Education Policy Analyst, Center for Education Policy**

### **Focus.**

Policies and reforms related to Texas' system of public education.

### **Responsibilities.**

- Research state-level education issues and policies, both by conducting original study and synthesizing existing bodies of work
- Provide analysis and policy recommendations regarding education policy to members of the legislature and staff (testimony, informal meetings, and conference presentations)
- Write monthly commentaries, in coordination with other education policy staff, on education related issues
- Analyze the benefits/detriments of proposed legislation
- Work with the appropriate government offices and market providers and associations (obtaining information and peer review)
- Track proposed legislation and rules
- Attend relevant committee and agency hearings
- Represent the Foundation at meetings, and in interviews with print and electronic media
- Serve as invited speaker for local and state organizations
- Participate in the development of the education research agenda, grant requests, etc.
- Be conversant in research and actions at the federal level and in the other states
- And other duties as assigned by the supervisor

### **Qualifications.**

- Bachelors Degree
- Established understanding of education policy
- Demonstrated support of free market principles
- Knowledge of the Texas Legislature and the legislative processes
- Established relationships with state agencies
- and legislative offices
- Familiarity with Texas policy environment
- Demonstrated ability to work effectively in small workplace
- Ability to articulately advocate Foundation principles to legislature, media and general public through frequent interviews, speaking engagements, and testimony

### **Please send salary requirement, references, resume and a writing sample to:**

Director of Operations  
Texas Public Policy Foundation  
900 Congress Ave., Ste. 400, Austin, Texas 78701  
Or, fax to: (512) 472-2728

*The Texas Public Policy Foundation is a non-profit, non-partisan research institute offering competitive salaries and benefits to qualified candidates.*